User Experience Specialist

Summary:
The User Experience Specialists at Universal Mind are the masters of form and balance. They embrace structure and process but think freely and generate solutions within these bounds that are innovative and design driven. They are people who embrace complex problems. They love user research and draw insight from observation. They are the champions of the user’s condition. The UX Specialist at UM creates. They create personas and context scenarios. They generate sketches and storyboards. They actualize wireframes and paper prototypes. They challenge the norm and translate observations into compelling ideation. They create the architectural structure to the user’s experience. The User Experience Specialist at Universal Mind exudes a passion for design and how design impacts people’s lives.

Knowledge, Skills and Abilities:
The UX Specialist candidate should have a background in design and 3-5 years of professional experience in user experience design. They should be comfortable in all parts of the user-centered design process including: research methods, user interviews, contextual inquiry, personas, wireframes, information architecture diagrams, interaction designs and UI specifications. Excellent oral and written communications skills are required. The candidate must be self-motivated, possess the ability to take direction and constructive criticism, have effective time management and organizational skills and be detail oriented.

Duties and Responsibilities:
• Generate new and innovative UX design concepts
• Listen and formulate solutions through observation
• Modify existing designs using UX process and guidelines
• Design and produce deliverable materials on time and with minimum supervision
• Present design concepts and solutions in a clear and effective manner
• Generate designs through information gathering, ideation and best practices
• Participate in the testing of developed software.
• Create and maintain documentation
• Enhance the discussion of design focused thought and trends through participation in industry blogs, articles, and events
• Collaborate effectively with team members and throughout the organization
• Perform other related UX team duties as required