Working Title: Graphic Design Intern
Supervisor Name: Bryan Smothers/ Kelsey Arendt
Supervisor Title: Video Analyst/ Administrative Specialist
Department Area: Men’s Basketball
Full Time or Part Time: Part

JOB SUMMARY

The Graphic Design intern works alongside the video analyst and student managers to create, develop and execute visuals for recruiting and other operations for the basketball program. This is a part time internship for Summer 2016 and the 2016-17 academic year.

JOB DUTIES/RESPONSIBILITIES

1. Be able to work in a fast-paced environment of a high-level program
2. Help staff communicate by using visuals with prospective and current student-athletes
3. Develop Photoshop custom edits, videos, gifs etc.
4. Possible opportunities to assist the Marketing Department with game day events
5. Possible opportunities to assist with on-campus recruiting activities
6. Work with facility managers for building signage, and displays
7. Help staff develop and implement new artistic ideas for the program

QUALIFICATIONS

REQUIRED

- Must be a Full –Time student at the University of Michigan
- Must demonstrate an understanding of the NCAA Compliance rules.
- Must have high level of interpersonal skills to handle sensitive and confidential situations.
- Must have knowledge of a variety of computer software applications in word processing, spreadsheets, database and presentation software (MSWord, Excel, PowerPoint), Photoshop, Publisher, IMovie and IBook.
- Must work well in work in a fast-paced environment with demonstrated ability to handle multiple tasks and time sensitive demands.