ARTDES500 is the catalog number for non-major graduate students who take an undergraduate course in Art & Design and who cannot receive credit for an undergraduate course number according to the policies of their graduate program. The following guidelines apply:

- Students must be graduate level from a department other than the School of Art & Design.
- Students may earn 3-6 credits for each course. The standard is 3 credits for each course.
- This course is graded Satisfactory/Unsatisfactory. The equivalent of a “B” must be earned to receive a Satisfactory grade.
- Students need to secure a faculty member's agreement to sponsor the additional work that may be required for graduate credit.
- The approved Independent Studio Proposal form must be returned to the Smucker-Wagstaff Academic Services Center for a registration override.
- Students receive an email message indicating that the override has been issued, providing the section # for registration.

Name ___________________________ UM ID# ___________________________ Email ___________________________

Undergraduate Course: Class# _______ Catalog# _______ Title ___________________________

Faculty ___________________________ Term _______ Fall _______ Winter _______ Credits 3 4 5 6

Proposal (describe here or attach a proposal description):

Student Signature ___________________________ Date ___________________________ Graduate Program/Dept ___________________________

Faculty Signature Approval ___________________________ Date ___________________________

OFFICE USE: ___ Override Issued    Registration # _____________    Catalog# _____________

___ email notification date _____________ Processed by ___________________________